

Local District Central Friday's Brief

May 3, 2019

Volume 6, Issue 15



Ensuring School Stability

As the school year begins to come to an end, school leaders are strongly encouraged to ensure that students are provided a safe and welcoming school environment. Attendance data from previous years show sharp decreases in attendance for the last weeks of the school year. It is recommended that support is provided to all students by promoting attendance through the last day of the school year. School leaders are encouraged to monitor enrollment and withdrawals of all students.

The MiSiS Enrollment and Withdrawal Report in the "Reports" section produces a list of students who have been withdrawn during the current school year and allows school and District personnel to identify students who have not re-enrolled after being withdrawn; students withdrawn with reason code whereabouts unknown (L8) and with other reason codes; provides a total count of withdrawals; and displays whether or not records have been requested from another school district.

Additionally, school leaders are encouraged to minimize unnecessary school changes. Practices such as wait listing, requiring PARs to enroll, enrollment delays, suspensions due to behavioral issues, issuing or cancelling school permits and/or Opportunity Transfers before the end of the year are prohibited.



National School Nurse Day

May 8, 2019 celebrates School Nurses for their dedication to keep our students happy, healthy, and successful in school.



Basket Winners

Your Operations Coordinator will make arrangements to have the baskets delivered to your school site. We raised approximately \$1,800 just on the basket raffle! Thank you all for your participation!

Fitness Basket	Rocio Tafuya	Ride ES
Summer Concert Basket	Sharyn Clark	Maple PC
Chef's Basket	Brett Murray	Contreras
Date Night Basket	Francisca Gamez	Beyond the Bell
Sports Basket	Mylene Keipp	Eagle Rock HS
Movie Basket	Rick Mayorga	Franklin HS
Summer Fun Basket	Barbara Page	Meridian EEC
Stress Relief Basket	Gladys Naranjo	Dayton Heights ES
Coffee Time Basket	Erik Nielson	RFK ASGL



As we continue to receive envelopes from the schools for the 2018

Consolidated Charitable Campaign, we are thrilled

to report that so far **40** Local District Central schools have raised **\$27, 106**. Great Job LD Schools!

At this time, the following schools have come in as the top five! But we are still counting!

Union Ave ES	\$3,107
Delevan Dr.	\$2,562
Menlo ES	\$1,205
Del Olmo ES	\$1,134
Commonwealth ES	\$1,077

Please make sure to submit contributions by Wednesday, May 15th. Send envelopes via school mail to: Beaudry, LD Central, 11th Floor, Attention: Ricardo Lopez.

Keep your Students Attending 'til the End!

Calendar Dates

Day of the Teacher	5/7
After the Bell	5/9
ROIs Due	5/24
SAA Meeting	5/30

A leader takes people
where they want to go. A
great leader takes people
where they don't
necessarily want to go,
but ought to be.
-- Rosalynn Carter

As the end of the school year rapidly approaches and attendance continues to decrease, it is vital for schools to continue engaging students and families right up to the last day of school. Below are some attendance activities to support your Attending 'til the End campaigns.

1) Messaging:

Implementing a campaign to mark the 175th day of school on May 31st. You can promote all of your school's attendance improvement activities by posting posters and banners, passing out flyers, making PA announcements, sending blackboard connect messages, and mailing postcards.

2) Attendance contests/incentives:

Students often respond better to attendance incentives and contests rather than lectures. One incentive that motivates students and teachers is holding a pizza or ice cream party for the class with the best attendance for a prespecified amount of time.

3) Parent phone calls:

Research has shown that contacting parents and talking to them about the importance of attendance, improve their child's attendance. This is also an excellent opportunity to gather information about any challenges or barriers to attendance and to build positive and engaging partnerships with parents.

4) Awards:

Providing awards to students for perfect, excellent, and improved attendance, sends a clear message to students and parents that school is top priority and attendance matters.

Operation School Bell on Wheels at Esperanza ES

On April 26, 2019, 250 students were provided with backpacks, uniforms and school supplies with Operation School Bell on Wheels. The students were overjoyed.

We appreciate the support Principal Rumble provided for Operation School Bell. The Administrative team parent volunteers, and staff were amazing!

A **HUGE** thank you to Adrienne Seltzer and her dedicated volunteers for making kids smile. Support provided by Local District Central staff: Ricardo L. Lopez, Chan Paulino, and Mario Vega contributed in making the event a huge success. Thank you for all of your support.



District's Child Abuse Prevention Program

The Office of Inspector General has notified District Operations that the child abuse prevention program audit has been placed on hold until further notice. Therefore, the visits to schools will not be scheduled until the audit resumes.

If you have any questions, please contact Zsuzsanna Vincze, Director, District Operations at 213-241-5337 or zsuzsanna.vincze@lausd.net.

Campus Aide Training



Please refer to the [flyer](#) for the upcoming Campus Aide Training in May 28, 29, 30, 2019. This training is only required for Campus Aides who work more than 20 hours per week in their assignment and have not previously completed the training.

Reminder on Behalf of OGC: School Files Project

The LAUSD School Files application is designed for Principals and Administrators to upload inappropriate behavior-related documents on a regular basis into the School Files system. This web-based application only requires a few entries to add documents. Please note that all user logins are recorded. Users are to upload documents as PDF files. Login to the application using your SSO account at: <https://schoolfiling.lausd.net>. For specific instructions on completing this process and for a copy of the mandatory coverage, please contact your Staff Relations Field Director.

Kindergarten Oral Health Assessment Mandate



California Education Code mandates an oral health assessment for all kindergarten and first grade students not previously enrolled in a public school. Parents/Guardians must present evidence of having an oral health assessment by May 31 of the school year. This assessment may be performed by a licensed dentist or registered dental health professional. Schools are required to notify parents or guardians of this requirement, usually in the enrollment school packets, in the form of a notification letter with the Assessment/Waiver form.

Each school is required to collect Assessment/Waiver forms and enter data in MiSiS by **May 31st** of each school year. Please refer to [BUL-3585.6 Oral Health Assessment for Kindergarten or First Grade](#) for notification templates and guidelines on inputting data into MiSiS.

For low cost and free dental services, please visit the L.A. Trust for Children's Health [website https://thelatrust.org/programs-landing-page-2/oral-health-initiative/](https://thelatrust.org/programs-landing-page-2/oral-health-initiative/)

Final Evaluations

Remember that a teacher receiving a "Below Standard" evaluation (BSE) must have received a **mid-year warning and must receive the BSE attachments as part of their final evaluation**. Teachers receiving "Needs Improvement" comments must have been provided with written assistance and guidance (**Article X- 6.0**). If you plan to issue a BSE, remember to notify the person in writing and inform them of their right to have a representative attend the meeting.

When a Final Evaluation Report is marked "Below Standard Performance," the evaluator shall specifically describe in writing (BSE "Attachment") the area(s) of below standard performance, together with recommendations for improvement, the assistance given, and assistance to be given. Your Staff Relations Field Director will provide you with a template for the "attachment" to the BSE.

For UTLA-Represented Employees, the Final Evaluation Report must be issued no later than 30 calendar days prior to the employee's last regularly scheduled school day. The dates are noted above for your reference. (**Article X, Section 6.0**)

For AALA-Represented Employees, the Final Evaluation Report must be issued no later than **May 17, 2019**. (**Article VII, Section 4.0**)

150TH DAY OF SCHOOL CELEBRATION

Weemes Elementary School

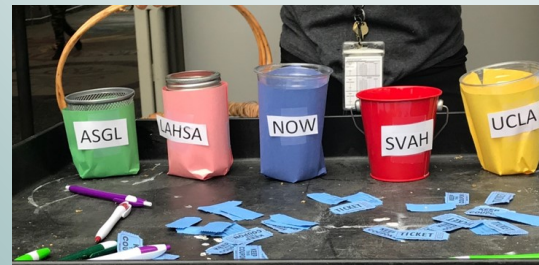
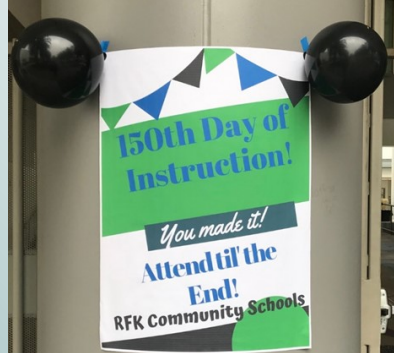


Weemes ES rolled out the red carpet to welcome students for the 150th day celebration.

RFK Community

Students from all 6 schools were greeted at the front gate with granola bars and fruit snacks. They were also given stress balls and squishy toys if they were extra early.

All students were also given the opportunity to enter a raffle for their respected school for Starbucks gift cards.



Marshall High School

Marshall's attendance is Poppin! For the 150th day students received fresh popped popcorn. Ms. Larribas, PSA Counselor, Ms. DeLeon, A-G PSA, German Manjarrez, FYAP Counselor, Emily Dillon, PSW and Evelyne Ustarroz, Booster Club President.

